

**LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

**FEBRUARY 28, 2023**

# Lake Bernadette Community Development District

## Board of Supervisors

Michael Berman, Chairman  
Robert Van Liew, Vice Chairman  
Bonnie Hazelett, Assistant Secretary  
Sharon Callie, Assistant Secretary  
James Callaghan, Assistant Secretary

David Wenck, District Manager  
Scott Steady, Esquire, District Counsel  
Dan Nesselt, Clubhouse Manager  
Tonja Stewart, District Engineer

## Regular Meeting Agenda

Tuesday, February 28, 2023 – 6:00 p.m.

- 
1. **Roll Call**
  2. **Audience Comments Limited to 3 Minutes Per Person**
  3. **Consent Agenda**
    - A. Approval of the Minutes of January 24, 2023 Meeting
    - B. Acceptance of the Financial Report as of January 2023
  4. **Aquatic Report**
  5. **Attorney's Report**
  6. **Engineer's Report**
    - A. Review of Pond Maintenance Bids
  7. **District Manager's Report**
    - A. 5 Year Plan
  8. **Clubhouse Manager's Report**
    - A. FHP Stats
  9. **Old Business**
  10. **New Business and Supervisors' Requests**
  11. **Adjournment**

**The Next Meeting is scheduled to be held on  
Tuesday, March 28, 2023, at 6:00 p.m.**

### District Office:

Inframark  
210 North University Drive, Suite 702  
Coral Springs, Florida, 33071  
954-603-0033

### Meeting Location:

Lake Bernadette Clubhouse  
5410 Golf Links Boulevard  
Zephyrhills, Florida 33541  
813-788-7690

## **Third Order of Business**

**3A.**

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday, January 24, 2023 at 6:00 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
Robert Van Liew	Vice Chairman
Bonnie Hazelett	Assistant Secretary

Also present were:

David Wenck	District Manager
Dan Nesselt	Clubhouse Manager
Tonja Stewart	District Engineer

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

- Mr. Berman called the meeting to order, and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments Limited to 3 Minutes Per Person**

- None.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of December 6, 2022 Meeting**
- B. Acceptance of the Financial Statements as of November 2022**

On MOTION by Mr. Van Liew seconded by Ms. Hazelett with all in favor the Consent Agenda, with changes to the financials for the charge of the tennis courts lighting as opposed to monument lighting was approved as amended. 3-0
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**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

- A proposal was presented for aquatic weed control.
- Ms. Stewart presented her report.
- Ms. Stewart commented on the master drainage system for pond maintenance.

January 24, 2023

Lake Bernadette CDD

**A. Review Pond Maintenance Bids**

- This item was tabled to the next meeting.
- The cabana parking lot to be repaved.

**FOURTH ORDER OF BUSINESS**

**Aquatic Report**

- Mr. Nesselt commented on trash cleanup by SOLitude.

**FIFTH ORDER OF BUSINESS**

**Attorney’s Report**

- No report presented.

**SEVENTH ORDER OF BUSINESS**

**District Manager’s Report**

**A. 5-Year Plan**

- Mr. Berman requested the 5-year plan be in all future agenda packages.

**EIGHTH ORDER OF BUSINESS**

**Clubhouse Manager’s Report**

- Mr. Nesselt presented his report.

**A. Rainmaker Proposal**

**B. Eric’s Pressure Cleaning Proposal**

**C. Pasco Pressure Washing Proposal**

**D. Proposal Comparison Sheet**

On MOTION by Mr. Van Liew seconded by Ms. Hazelett with all in favor the Rainmaker proposal for sidewalk pressure washing was approved. (3-0)

- Mr. Nesselt is to request Rainmaker provide a one-and-one-half year guarantee in writing.

**E. Erosion Update**

On MOTION by Ms. Hazelett seconded by Mr. Van Liew with all in favor a contract with Site Masters in an amount not to exceed \$10,000 for remediation of erosion on the northeast side of the clubhouse was approved, subject to review by the Chairman, Clubhouse Manager and District Manager. (3-0)

**F. FHP Stats**

- FHP Stats were reviewed.
- Mr. Nesselt commented on plumbing issues in the clubhouse.

January 24, 2023

Lake Bernadette CDD

**NINTH ORDER OF BUSINESS**

**Old Business**

- Discussion ensued regarding the tennis, basketball and pickleball courts.

On MOTION by Ms. Hazelett seconded by Mr. Van Liew with all in favor the Rainmaker Proposal for \$3,850 to include the \$2,750 option for PVC sleeves with concrete footers as well as the \$800 option for removal net, in an amount not to exceed \$7,400 was approved. (3-0)

**TENTH ORDER OF BUSINESS**

**New Business and Supervisors' Requests**

- Mr. Berman and Mr. Nesselt commented on the gate welding.
- Mr. Berman noted electrical issues and the lifting concrete structure.
- Mr. Van Liew commented on holiday lighting and the volunteers.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Hazelett seconded by Mr. Van Liew with all in favor the meeting was adjourned. (5-0)

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David Wenck  
Secretary

**3B.**



**LAKE BERNADETTE**  
**Community Development District**

*Financial Report*

*January 31, 2023*

**Prepared by:**



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**LAKE BERNADETTE**  
**Community Development District**

**Financial Statements**

(Unaudited)

*January 31, 2023*

**Balance Sheet**  
January 31, 2023

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>DOUBLE EAGLE COURT ROAD FUND</b>	<b>JANINE DRIVE FUND</b>	<b>TOTAL</b>
<b><u>ASSETS</u></b>				
Cash - Checking Account	\$ 641,997	\$ -	\$ -	\$ 641,997
Accounts Receivable	40	-	-	40
Due From Other Funds	-	22,853	11,558	34,411
Investments:				
Certificates of Deposit - 12 Months	300,000	-	-	300,000
Certificates of Deposit - 3 Months	300,000	-	-	300,000
Certificates of Deposit - 6 Months	300,000	-	-	300,000
Money Market Account	566,451	-	-	566,451
Prepaid Items	3,110	-	-	3,110
Deposits	835	-	-	835
<b>TOTAL ASSETS</b>	<b>\$ 2,112,433</b>	<b>\$ 22,853</b>	<b>\$ 11,558</b>	<b>\$ 2,146,844</b>

<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 34,099	\$ -	\$ -	\$ 34,099
Sales Tax Payable	5	-	-	5
Deposits	2,185	-	-	2,185
Due To Other Funds	34,411	-	-	34,411
<b>TOTAL LIABILITIES</b>	<b>70,700</b>	<b>-</b>	<b>-</b>	<b>70,700</b>

**FUND BALANCES**

**Nonspendable:**

Prepaid Items	3,110	-	-	3,110
Deposits	835	-	-	835

**Balance Sheet**  
January 31, 2023

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>DOUBLE EAGLE COURT ROAD FUND</b>	<b>JANINE DRIVE FUND</b>	<b>TOTAL</b>
<b>Assigned to:</b>				
Operating Reserves	144,537	-	-	144,537
Reserves - Clubhouse/Cabana	35,576	-	-	35,576
Reserves - Court Amenities	15,717	-	-	15,717
Reserves- Lake Embank/Drainage	92,517	-	-	92,517
Reserves - Roadways	44,693	-	-	44,693
Reserves - Swimming Pools	95,347	-	-	95,347
<b>Unassigned:</b>	1,609,401	22,853	11,558	1,643,812
<b>TOTAL FUND BALANCES</b>	<b>\$ 2,041,733</b>	<b>\$ 22,853</b>	<b>\$ 11,558</b>	<b>\$ 2,076,144</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 2,112,433</b>	<b>\$ 22,853</b>	<b>\$ 11,558</b>	<b>\$ 2,146,844</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-23 BUDGET</b>	<b>JAN-23 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
<b><u>REVENUES</u></b>						
Interest - Investments	\$ 4,000	\$ 9,118	\$ 5,118	\$ 333	\$ 2,927	\$ 2,594
Room Rentals	750	-	(750)	63	-	(63)
Interest - Tax Collector	100	122	22	8	111	103
Special Assmnts- Tax Collector	783,870	682,787	(101,083)	78,387	12,537	(65,850)
Special Assmnts- Discounts	(31,355)	(27,159)	4,196	(3,136)	(376)	2,760
Other Miscellaneous Revenues	1,250	-	(1,250)	104	-	(104)
Access Cards	175	14	(161)	15	9	(6)
Amenities Revenue	175	561	386	15	65	50
Recreation Membership	500	-	(500)	42	-	(42)
<b>TOTAL REVENUES</b>	<b>759,465</b>	<b>665,443</b>	<b>(94,022)</b>	<b>75,831</b>	<b>15,273</b>	<b>(60,558)</b>

**EXPENDITURES**

**Administration**

P/R-Board of Supervisors	12,000	4,600	7,400	1,000	600	400
FICA Taxes	918	352	566	77	46	31
ProfServ-Engineering	12,000	1,048	10,952	1,000	832	168
ProfServ-Legal Services	5,000	-	5,000	417	-	417
ProfServ-Mgmt Consulting	62,830	20,943	41,887	5,236	5,236	-
ProfServ-Property Appraiser	150	-	150	-	-	-
Professional Fees	8,400	-	8,400	700	-	700
Auditing Services	4,250	-	4,250	-	-	-
Postage and Freight	500	93	407	42	50	(8)
Insurance - General Liability	19,708	9,854	9,854	-	-	-
Printing and Binding	1,000	1	999	83	1	82
Legal Advertising	300	-	300	25	-	25

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-23 BUDGET</b>	<b>JAN-23 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Miscellaneous Services	1,200	346	854	100	78	22
Misc-Assessment Collection Cost	15,677	13,113	2,564	1,568	243	1,325
Misc-Taxes	2,500	2,812	(312)	-	-	-
Misc-Web Hosting	1,912	1,553	359	159	(848)	1,007
Office Supplies	150	-	150	13	-	13
Annual District Filing Fee	175	175	-	-	-	-
<b>Total Administration</b>	<b>148,670</b>	<b>54,890</b>	<b>93,780</b>	<b>10,420</b>	<b>6,238</b>	<b>4,182</b>
<b>Field</b>						
Payroll-General Staff	91,207	32,656	58,551	7,601	7,541	60
FICA Taxes	6,977	2,498	4,479	581	577	4
Retirement Benefits	5,635	-	5,635	470	-	470
Life and Health Insurance	28,379	10,137	18,242	2,365	2,365	-
Workers' Compensation	4,573	2,287	2,286	381	-	381
Contracts-Janitorial Services	8,100	3,315	4,785	675	850	(175)
Contracts-Security Services	496	124	372	41	-	41
Contracts-Landscape	52,164	17,388	34,776	4,347	4,347	-
Contracts-Roving Patrol	12,000	2,640	9,360	1,000	720	280
Travel	600	-	600	50	-	50
Communication - Telephone	850	210	640	71	-	71
Utility - Cable TV Billing	2,200	753	1,447	183	193	(10)
Electricity - General	16,000	5,028	10,972	1,333	(137)	1,470
Electricity - Streetlights	43,000	13,163	29,837	3,583	3,385	198
Utility - Water	10,000	3,885	6,115	833	-	833
Utility - Gas	11,000	3,598	7,402	917	2,074	(1,157)
Utility - Refuse Removal	500	294	206	42	54	(12)
R&M-Air Conditioning	500	-	500	42	-	42

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-23 BUDGET</b>	<b>JAN-23 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
R&M-Buildings	3,300	2,440	860	275	1,490	(1,215)
R&M-Equipment	25,000	7,231	17,769	2,083	11	2,072
R&M-Other Landscape	15,000	10,393	4,607	1,250	1,325	(75)
R&M-Irrigation	7,500	2,988	4,512	625	-	625
R&M-Lake	18,576	6,192	12,384	1,548	1,548	-
R&M-Pest Control	2,500	294	2,206	208	-	208
R&M-Pools	23,000	8,075	14,925	1,917	2,867	(950)
R&M-Wetland Monitoring	5,000	-	5,000	417	-	417
R&M-Fitness Equipment	5,000	350	4,650	417	-	417
R&M-Pressure Washing	5,000	916	4,084	417	516	(99)
Road/Sidewalk Maintenance	5,000	5,086	(86)	417	-	417
Miscellaneous Services	7,000	1,471	5,529	583	-	583
Misc-News Letters	1,500	-	1,500	125	-	125
Misc-Contingency	5,300	1,266	4,034	442	63	379
Office Supplies	5,000	399	4,601	417	133	284
Cleaning Supplies	4,500	1,481	3,019	375	32	343
Op Supplies - Uniforms	600	-	600	50	-	50
Subscriptions and Memberships	3,500	1,131	2,369	292	1,131	(839)
Capital Outlay	90,000	21,578	68,422	7,500	20,775	(13,275)
Reserve	84,338	5,015	79,323	7,028	(2,073)	9,101
<b>Total Field</b>	<b>610,795</b>	<b>174,282</b>	<b>436,513</b>	<b>50,901</b>	<b>49,787</b>	<b>1,114</b>
<b>TOTAL EXPENDITURES</b>	<b>759,465</b>	<b>229,172</b>	<b>530,293</b>	<b>61,321</b>	<b>56,025</b>	<b>5,296</b>



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JAN-23 BUDGET</u>	<u>JAN-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
Excess (deficiency) of revenues						
Over (under) expenditures	-	436,271	436,271	14,510	(40,752)	(55,262)
Net change in fund balance	\$ -	\$ 436,271	\$ 436,271	\$ 14,510	\$ (40,752)	\$ (55,262)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>1,605,462</b>	<b>1,605,462</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,605,462</b>	<b>\$ 2,041,733</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-23 BUDGET	JAN-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>						
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	4,116	3,578	(538)	412	66	(346)
Special Assmnts- Discounts	(165)	(142)	23	(17)	(2)	15
<b>TOTAL REVENUES</b>	<b>3,951</b>	<b>3,436</b>	<b>(515)</b>	<b>395</b>	<b>64</b>	<b>(331)</b>
<b>EXPENDITURES</b>						
<b>Administration</b>						
Misc-Assessment Collection Cost	82	69	13	8	1	7
<b>Total Administration</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>8</b>	<b>1</b>	<b>7</b>
<b>TOTAL EXPENDITURES</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>8</b>	<b>1</b>	<b>7</b>
Excess (deficiency) of revenues Over (under) expenditures	3,869	3,367	(502)	387	63	(324)
<b>OTHER FINANCING SOURCES (USES)</b>						
Contribution to (Use of) Fund Balance	3,869	-	(3,869)	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>3,869</b>	<b>-</b>	<b>(3,869)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ 3,869	\$ 3,367	\$ (8,240)	\$ 387	\$ 63	\$ (324)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>19,486</b>	<b>19,486</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 23,355</b>	<b>\$ 22,853</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-23 BUDGET	JAN-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>						
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	1,932	1,651	(281)	193	30	(163)
Special Assmnts- Discounts	(77)	(66)	11	(8)	(1)	7
<b>TOTAL REVENUES</b>	<b>1,855</b>	<b>1,585</b>	<b>(270)</b>	<b>185</b>	<b>29</b>	<b>(156)</b>
<b>EXPENDITURES</b>						
<b>Administration</b>						
Misc-Assessment Collection Cost	39	32	7	4	1	3
<b>Total Administration</b>	<b>39</b>	<b>32</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>3</b>
<b>TOTAL EXPENDITURES</b>	<b>39</b>	<b>32</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>3</b>
Excess (deficiency) of revenues Over (under) expenditures	1,816	1,553	(263)	181	28	(153)
<b>OTHER FINANCING SOURCES (USES)</b>						
Contribution to (Use of) Fund Balance	1,816	-	(1,816)	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>1,816</b>	<b>-</b>	<b>(1,816)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ 1,816	\$ 1,553	\$ (3,895)	\$ 181	\$ 28	\$ (153)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>10,005</b>	<b>10,005</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 11,821</b>	<b>\$ 11,558</b>				

**Notes to the Financial Statements**

**January 31, 2023**

**Governmental Funds**

▶ **Assets**

- **Investments** - General Fund monies (See Cash & Investment Report for further details.) There is one checking, MM and 3 CD's with Bank United.
- **Due From Other Funds** - Monies owed for assessment collections.
- **Deposits** - Progress Energy & Pasco County Utility deposits.

▶ **Liabilities**

- **Accounts Payable** - Invoices for current month but not paid in current month.
- **Deposits** - Utility & Pool key deposits.

**Fund Balance**

- **Reserves** - Operating - for 1st Quarter operations of CDD for repairs & maintenance.
- **Reserves** - Clubhouse / Cabana - for repairs and maintenance.
- **Reserves** - Court Amenities - for repairs and maintenance.
- **Reserves** - Lake Embankment / Drainage - for drainage repairs and maintenance.
- **Reserves** - Roadways - for roadway repairs and maintenance.
- **Reserves** - Swimming Pools - for swimming pool repairs and maintenance.

**Notes to the Financial Statements**

**January 31, 2023**

**Financial Overview / Highlights**

**Revenues**

- ▶ Total General Fund revenues are 87.62% of the Annual Adopted budget and Assessments are at 87.10% collected.
- ▶ Total General Fund expenditures are at approximately 30.18% of the Annual Adopted budget below the rated 33%.

**Variance Analysis**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>Expenditures</b>				
<b><u>Administrative</u></b>				
ProfServ - Engineering	\$ 12,000	\$ 1,048	9%	Stantec pond maintenance through December.
Insurance - General Liability	\$ 19,708	\$ 9,854	50%	FMIT 2nd installment made in December.
Misc-Web Hosting	\$ 1,912	\$ 1,553	81%	ADA compliance payment - \$1,553.
Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b><u>Field</u></b>				
Payroll-General Staff	\$ 91,207	\$ 32,656	36%	Staff payroll through January.
FICA Taxes	\$ 6,977	\$ 2,498	36%	Payroll taxes through January.
Life and Health Insurance	\$ 28,379	\$ 10,137	36%	Health & Dental insurance through January.
Workers' Compensation	\$ 4,573	\$ 2,287	50%	Workers' Compensation through January.
Contracts - Janitorial Services	\$ 8,100	\$ 3,315	41%	9 cleanings @ \$85 per cleaning.
Utility - Cable TV Billing	\$ 2,200	\$ 753	34%	Charter Communication payment for services.
Electricity - General	\$ 16,000	\$ 5,028	31%	Pasco County Utilities payment for services.

**Notes to the Financial Statements**

**January 31, 2023**

<b>Account Name</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% of Budget</b>	<b>Explanation</b>
<b>Variance Analysis - continued</b>				
<b><i>Field Continued</i></b>				
Utility - Gas	\$ 11,000	\$ 3,598	33%	Bahr's Propane Gas payment for services.
Utility - Refuse Removal	\$ 500	\$ 294	59%	Waste Management refuse removal payment for services.
R&M - Equipment	\$ 25,000	\$ 7,231	29%	Reese Electric monument lighting - \$4,955; Complete I.T. repair exit wave sensor and G4 camera - \$792; various equipment repairs.
R&M - Irrigation	\$ 7,500	\$ 2,988	40%	Rainmaker Irrigation - repairs for outdoor timer and solenoids.
R&M - Pest Control	\$ 2,500	\$ 294	12%	On The Fly Pest Control December maintenance.
R&M - Pools	\$ 23,000	\$ 8,075	35%	Aqua Triangle pool repairs and monthly maintenance.
Office Supplies	\$ 5,000	\$ 399	8%	Home Depot general office supplies.
Capital Outlay	\$ 90,000	\$ 21,578	24%	Ace Courts resurfacing basketball court and footer installation - \$20,775.
Reserve	\$ 84,338	\$ 5,015	6%	Site masters pool pump improvement, deposit - \$4,200.

**LAKE BERNADETTE**  
**Community Development District**

Supporting Schedules

*January 31, 2023*

# Lake Bernadette

Community Development District

**Non-Ad Valorem Special Assessments  
(Pasco County Tax Collector - Monthly Collection Distributions)  
For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					General Fund Assessments	Eagle Fund Assessments	Janine Drive Fund Assessments
<b>Assessments Levied FY 2023</b>				\$789,918	\$ 783,870	\$ 4,116	\$ 1,932
<b>Allocation %</b>				99.99%	99.23%	0.52%	0.24%
11/07/22	\$ 5,045	\$ 275	\$ 103	\$ 5,423	5,382	28	13
11/15/22	23,358	993	477	24,828	24,640	129	60
11/21/22	41,698	1,773	851	44,322	43,985	230	106
11/25/22	62,325	2,650	1,272	66,246	65,743	344	159
12/02/22	385,336	16,369	7,864	409,570	406,457	2,130	983
12/09/22	77,125	3,258	1,574	81,957	81,334	426	197
12/20/22	40,540	1,670	827	43,037	42,709	224	103
01/12/23	12,009	379	245	12,633	12,537	66	30
<b>TOTAL</b>	<b>\$ 647,436</b>	<b>\$ 27,368</b>	<b>\$ 13,213</b>	<b>\$ 688,016</b>	<b>\$ 682,788</b>	<b>\$ 3,579</b>	<b>\$ 1,652</b>
<b>% COLLECTED</b>				87%	87%	87%	87%
<b>TOTAL OUTSTANDING</b>				<b>\$ 101,902</b>	<b>\$ 101,082</b>	<b>\$ 537</b>	<b>\$ 280</b>



**Cash and Investment Report**

*January 31, 2023*

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>				
Checking Account - Operating	BankUnited	N/A	0.00%	\$ 641,997
			<b>Subtotal Checking</b>	<b>\$ 641,997</b>
Certificates of Deposit - 3 Months	Bank United	Apr '23	0.25%	300,000
Certificates of Deposit - 6 Months	Bank United	Apr '23	0.40%	300,000
Certificates of Deposit - 12 Months	Bank United	Apr '23	0.65%	300,000
			<b>Subtotal CD's</b>	<b>900,000</b>
Money Market Account	BankUnited	N/A	0.15%	\$ 566,451
			<b>Grand Total</b>	<b><u><u>\$ 2,108,448</u></u></b>

**LAKE BERNADETTE**

Community Development District

**Payment Register by Fund  
For the Period from 1/01/23 to 1/31/23  
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
<b>GENERAL FUND - 001</b>								
<b>CHECK # 3770</b>								
001	01/03/23	PASCO COUNTY BOCC	5802	FIRE EQUIP INSPECTION	emergency exit fire inspection	546022-53901	\$100.00	
							<b>Check Total</b>	\$100.00
<b>CHECK # 3771</b>								
001	01/11/23	AQUA TRIANGLE 1 CORP	3947	POOL MAINT	R&M-Pools	546074-53901	\$1,110.00	
001	01/11/23	AQUA TRIANGLE 1 CORP	110080	POOL MAINT	R&M-Pools	546074-53901	\$286.90	
							<b>Check Total</b>	\$1,396.90
<b>CHECK # 3772</b>								
001	01/11/23	BAHR'S PROPANE GAS	235169	PROPANE	Utility - Gas	543019-53901	\$428.07	
							<b>Check Total</b>	\$428.07
<b>CHECK # 3773</b>								
001	01/11/23	BIG JOHNS JANITORIAL SUPPLIES	173524	JANITORIAL SUPPLIES	Cleaning Supplies	551003-53901	\$119.74	
							<b>Check Total</b>	\$119.74
<b>CHECK # 3774</b>								
001	01/11/23	COMPLETE I.T.	10028	WEB HOSTING THRU JAN 2023	Access Cards	549915-51301	\$282.65	
							<b>Check Total</b>	\$282.65
<b>CHECK # 3775</b>								
001	01/11/23	DLTD SOLUTIONS INC.	0004088	SEC SVCS NOV 2022	Contracts-Roving Patrol	534099-53901	\$120.00	
							<b>Check Total</b>	\$120.00
<b>CHECK # 3776</b>								
001	01/11/23	HOME DEPOT	122122-9992	DEC PURCHASES	OPERATING SUPPLIES	549900-53901	\$228.23	
001	01/11/23	HOME DEPOT	122122-9992	DEC PURCHASES	2 CYCLE OIL/PAPER TOWELS	546022-53901	\$19.05	
001	01/11/23	HOME DEPOT	122122-9992	DEC PURCHASES	HOLIDAY LIGHTS	549900-53901	\$25.96	
							<b>Check Total</b>	\$273.24
<b>CHECK # 3777</b>								
001	01/11/23	JEFFREY MASON	0004089	SEC SVCS NOV 2022	Contracts-Roving Patrol	534099-53901	\$600.00	
							<b>Check Total</b>	\$600.00
<b>CHECK # 3778</b>								
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$75.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$125.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$95.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Road/Sidewalk Maintenance	546917-53901	\$150.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$75.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$75.00	
001	01/11/23	LUIS TULL	010423	CDD FACILITIES MAINT	Reserve - Clubhouse/Cabana	568047-53901	\$45.00	
							<b>Check Total</b>	\$640.00
<b>CHECK # 3779</b>								
001	01/11/23	ON THE FLY PEST CONTROL, LLC	123022	PEST CONTYROL 12/30/22	R&M-Pest Control	546070-53901	\$120.00	
							<b>Check Total</b>	\$120.00

**LAKE BERNADETTE**

Community Development District

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<b>CHECK # 3780</b>							
001	01/11/23	RAINMAKER IRRIGATION	43365	IRR REPAIRS	R&M-Irrigation	546041-53901	\$904.33
001	01/11/23	RAINMAKER IRRIGATION	43392	REMOVAL OF DEAD PINES	R&M-Other Landscape	546036-53901	\$1,200.00
001	01/11/23	RAINMAKER IRRIGATION	43441	JAN 2023 LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$4,347.00
<b>Check Total</b>							<b>\$6,451.33</b>
<b>CHECK # 3781</b>							
001	01/11/23	SOLITUDE LAKE MANAGMENT	PSI-43629	JAN 2023 LAKE MAINT	R&M-Lake	546042-53901	\$1,548.00
<b>Check Total</b>							<b>\$1,548.00</b>
<b>CHECK # 3782</b>							
001	01/11/23	STAN'S LOCK AND KEY SERVICE	7402	SOTRERROOM LEVER REPAIRS	R&M-Buildings	546012-53901	\$290.00
<b>Check Total</b>							<b>\$290.00</b>
<b>CHECK # 3783</b>							
001	01/19/23	AQUA TRIANGLE 1 CORP	114630	STENNER FEEDER FOR SMALL POOL	R&M-Pools	546074-53901	\$499.95
<b>Check Total</b>							<b>\$499.95</b>
<b>CHECK # 3784</b>							
001	01/19/23	BAHR'S PROPANE GAS	235603	PROPANE	Utility - Gas	543019-53901	\$859.76
<b>Check Total</b>							<b>\$859.76</b>
<b>CHECK # 3785</b>							
001	01/19/23	BIG JOHNS JANITORIAL SUPPLIES	173524-1	JANITORIAL SUPPLIES	Cleaning Supplies	551003-53901	\$23.80
<b>Check Total</b>							<b>\$23.80</b>
<b>CHECK # 3786</b>							
001	01/19/23	DAN NESSELT	011323-CELL	CELL REIMB DECEMBER SVCS	CELL PHONE REIMB DEC	541003-53901	\$70.00
<b>Check Total</b>							<b>\$70.00</b>
<b>CHECK # 3787</b>							
001	01/19/23	SARAH NESSELT	011223	JANITORIAL SVCS JAN 2023	Contracts-Janitorial Services	534026-53901	\$850.00
<b>Check Total</b>							<b>\$850.00</b>
<b>CHECK # 3788</b>							
001	01/25/23	BAHR'S PROPANE GAS	236212	PROPANE	Utility - Gas	543019-53901	\$185.55
001	01/25/23	BAHR'S PROPANE GAS	234286	PROPANE	Utility - Gas	543019-53901	\$600.32
<b>Check Total</b>							<b>\$785.87</b>
<b>CHECK # 3789</b>							
001	01/25/23	INFRAMARK, LLC	87412	DEC 2022 MGMT FEES	Printing and Binding	547001-51301	\$0.50
001	01/25/23	INFRAMARK, LLC	87412	DEC 2022 MGMT FEES	Postage and Freight	541006-51301	\$18.24
001	01/25/23	INFRAMARK, LLC	87412	DEC 2022 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,235.83
<b>Check Total</b>							<b>\$5,254.57</b>
<b>CHECK # 3790</b>							
001	01/25/23	LOST ART	010523	INTERIOR PAINTING OF CLUBHOUSE	R&M-Buildings	546012-53901	\$950.00
<b>Check Total</b>							<b>\$950.00</b>
<b>CHECK # DD02791</b>							
001	01/03/23	ADT SECURITY SVCS - ACH	961991612	JAN 2023 SEC SVCS	SEC SVCS THRU JAN 2023	534037-53901	\$41.30
<b>Check Total</b>							<b>\$41.30</b>

**LAKE BERNADETTE**

Community Development District

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Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>CHECK # DD02792</b>							
001	01/22/23	WASTE MANAGEMENT OF FLORIDA - ACH	0808985-1568-1	REFUSE REMOVAL 1/1-1/31/23	Utility - Refuse Removal	543020-53901	\$54.40
							<b>Check Total</b>
							<b>\$54.40</b>
<b>CHECK # DD02799</b>							
001	01/03/23	CARDMEMBER SERVICES - ACH	121522-2780	NOV/DEC PURCHASES	holiday lights	549900-53901	\$102.25
001	01/03/23	CARDMEMBER SERVICES - ACH	121522-2780	NOV/DEC PURCHASES	wind screen	546022-53901	\$327.38
001	01/03/23	CARDMEMBER SERVICES - ACH	121522-2780	NOV/DEC PURCHASES	pressure washer quick connect valve	546022-53901	\$48.14
001	01/03/23	CARDMEMBER SERVICES - ACH	121522-2780	NOV/DEC PURCHASES	late fee	549001-51301	\$39.49
							<b>Check Total</b>
							<b>\$517.26</b>
<b>CHECK # DD02800</b>							
001	01/05/23	PASCO COUNTY UTILITIES SERVICE	121922 ACH	BILL PRD 11/4-12/6/22	Utility - Water	543018-53901	\$1,360.18
							<b>Check Total</b>
							<b>\$1,360.18</b>
<b>CHECK # DD02802</b>							
001	01/18/23	CHARTER COMMUNICATIONS	048081301123022	BILL PRD 12/28/22-1/27/23	Utility - Cable TV Billing	543003-53901	\$193.30
							<b>Check Total</b>
							<b>\$193.30</b>
<b>CHECK # DD02803</b>							
001	01/18/23	DUKE ENERGY	122822 ACH	BILL PRD 11/24-12/27/22	Electricity - Streetlighting	543013-53901	\$3,259.17
							<b>Check Total</b>
							<b>\$3,259.17</b>
<b>CHECK # DD02811</b>							
001	01/24/23	DUKE ENERGY	010323 ACH	BILL PRD 12/1/22-12/30/22	Electricity - General	543006-53901	\$1,513.27
							<b>Check Total</b>
							<b>\$1,513.27</b>
<b>CHECK # DD02812</b>							
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	WASTE STATIONS	549900-53901	\$436.55
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	SHOWER VALVE	546022-53901	\$29.68
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	CPR CLASSES	549001-53901	\$1,105.00
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	SIGNAGE FOR POOL	546074-53901	\$38.00
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	CORDLESS VAC	551003-53901	\$423.98
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	CLEANING SUPPLIES	551002-53901	\$72.64
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	OFFICE SUPPLIES	551002-53901	\$49.00
001	01/25/23	CARDMEMBER SERVICES - ACH	101422-2780 ACH	OCT / NOV PURCHASES INCLUDES PUR FRM PRIOR MONTH	SUPPLIES	546022-53901	\$384.95
							<b>Check Total</b>
							<b>\$2,539.80</b>
<b>CHECK # DD02793</b>							
001	01/05/23	WILLIAM F. KIELY III	PAYROLL	January 05, 2023 Payroll Posting			\$515.97
							<b>Check Total</b>
							<b>\$515.97</b>
<b>CHECK # DD02794</b>							
001	01/05/23	RAYMOND W. GLOVER, JR	PAYROLL	January 05, 2023 Payroll Posting			\$60.03
							<b>Check Total</b>
							<b>\$60.03</b>
<b>CHECK # DD02795</b>							
001	01/05/23	THOMAS O. MINE	PAYROLL	January 05, 2023 Payroll Posting			\$168.08
							<b>Check Total</b>
							<b>\$168.08</b>
<b>CHECK # DD02796</b>							
001	01/05/23	MARTINA YATES	PAYROLL	January 05, 2023 Payroll Posting			\$144.07
							<b>Check Total</b>
							<b>\$144.07</b>

**LAKE BERNADETTE**

Community Development District

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<b>CHECK # DD02797</b>							
001	01/05/23	DENISE M. LANSER	PAYROLL	January 05, 2023 Payroll Posting			\$398.96
						<b>Check Total</b>	\$398.96
<b>CHECK # DD02798</b>							
001	01/05/23	DANIEL A. NESSELT	PAYROLL	January 05, 2023 Payroll Posting			\$1,955.94
						<b>Check Total</b>	\$1,955.94
<b>CHECK # DD02804</b>							
001	01/19/23	WILLIAM F. KIELY III	PAYROLL	January 19, 2023 Payroll Posting			\$452.51
						<b>Check Total</b>	\$452.51
<b>CHECK # DD02805</b>							
001	01/19/23	RAYMOND W. GLOVER, JR	PAYROLL	January 19, 2023 Payroll Posting			\$60.03
						<b>Check Total</b>	\$60.03
<b>CHECK # DD02806</b>							
001	01/19/23	THOMAS O. MINE	PAYROLL	January 19, 2023 Payroll Posting			\$216.10
						<b>Check Total</b>	\$216.10
<b>CHECK # DD02807</b>							
001	01/19/23	MARTINA YATES	PAYROLL	January 19, 2023 Payroll Posting			\$144.07
						<b>Check Total</b>	\$144.07
<b>CHECK # DD02808</b>							
001	01/19/23	JOHN S. YATES	PAYROLL	January 19, 2023 Payroll Posting			\$144.07
						<b>Check Total</b>	\$144.07
<b>CHECK # DD02809</b>							
001	01/19/23	DENISE M. LANSER	PAYROLL	January 19, 2023 Payroll Posting			\$199.48
						<b>Check Total</b>	\$199.48
<b>CHECK # DD02810</b>							
001	01/19/23	DANIEL A. NESSELT	PAYROLL	January 19, 2023 Payroll Posting			\$1,955.94
						<b>Check Total</b>	\$1,955.94
<b>CHECK # DD02819</b>							
001	01/31/23	MICHAEL C. BERMAN	PAYROLL	January 31, 2023 Payroll Posting			\$184.70
						<b>Check Total</b>	\$184.70
<b>CHECK # DD02820</b>							
001	01/31/23	ROBERT R. VAN LIEW	PAYROLL	January 31, 2023 Payroll Posting			\$184.70
						<b>Check Total</b>	\$184.70
<b>CHECK # DD02821</b>							
001	01/31/23	BONNIE K. HAZELETT	PAYROLL	January 31, 2023 Payroll Posting			\$184.70
						<b>Check Total</b>	\$184.70
						<b>Fund Total</b>	<b>\$38,111.91</b>

<b>Total Checks Paid</b>	<b>\$38,111.91</b>
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# **Sixth Order of Business**

**6A**

Description	CDD	HOA	Golf Course	Townes Ass	Pasco County	Monthly Treatments	Total Annual Cost
Aquatic Weed Control	\$18,144	\$10,296	\$9,468	\$1,236	\$2,472	1 per pond	\$41,616
Blue Water Aquatics, Inc.*	\$23,940	\$9,720	\$5,880	(included HOA)	(included HOA)	2 per pond	\$39,540
Sitex Aquatics	\$20,424	\$10,059	\$4,866	\$1,402	\$1,861	1 per pond	\$38,612
Solitude Lake Management	\$18,555	\$8,145	\$7,200	\$2,400	\$3,000	5 per pond	\$39,300

\*includes ditch maintenance in Eiland Boulevard

**Notes:**

**All vendors have no charge re-treatments**

**Need to assess outfall ditch from Pond 9 to Eiland Boulevard**



## **Seventh Order of Business**

**7A**

## Lake Bernadette CDD 5 Year Capital Outlay Plan revised 2022-10-03

### Budget FY2020

Clubhouse remodel of 2019	\$131,764.00
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### Budget FY2021

Cabana Pool Remodel	\$28,603.06
Clubhouse/Event Room Furniture	\$3,588.86
Movies on Lawn	\$600.00

### Budget FY2022

Park Benches	\$2,027.67
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### Budget FY2023

<b>Capital Outlay</b>	\$90,000.00
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Pickleball Court	\$90,000.00
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### Unassigned Cash

Lake Bernadette CDD Eiland Monument Update Project	\$25,000.00
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### Reserve

Mill & Resurface Cabana Parking Lot and Links Lane	\$62,000.00
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### Budget FY2024

<b>Capital Outlay</b>	TBD
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Solar Power for Clubhouse	\$80,000.00
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Solar Electricity Cabana Pool	\$35,972.00
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### Budget FY2025

<b>Capital Outlay</b>	TBD
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Pond dredging	\$126,000.00
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# **Eighth Order of Business**

**CDD Meeting Topics of Discussion**

Lake Bernadette Community Center

February 28th, 2023

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**Upcoming Events:**

1. Got Lobstah Feb 19<sup>th</sup> 3-6pm
2. Cdd meeting February 28<sup>th</sup> 6:00pm
3. Karate classes started Jan 14<sup>th</sup>
4. Mom and Me classes TBA
5. Blood drive Feb 28<sup>th</sup> 1-3pm
6. Spring yard sale March 25th

**Upcoming Projects:**

- 1 Clubhouse parking lot stripe seal ( March 2023)
2. Erosion work at clubhouse staring late Feb ( Site Masters)
3. Golf Links sidewalk / curbing pressure cleaning (February)
4. Clubhouse gutter cleaning ( March)
5. 11 pieces of pool patio furniture re-strap /paint ( AK Enterprise )

**Completed projects/ tasks**

1. Parking lot Cabana re-paved/ Links Ln ( Seal clubhouse TBA)
2. Cleaned Eiland entrance , sand/ bolts/ glass/ car parts /trash etc
3. Pressure washed sidewalks/ curbing at Golf Links Blvd. ( Rainmaker)
4. Main pool deck cracks/ patch work completed
5. 6 new resident homeowners registered
6. 3 new renters registered
7. Hole in men's locker room repaired/painted ( vandalism)
8. Main pool deck PVC flloor pressure washed
9. 11 access cards replaced
10. Pickleball court completed ( Ace courts)
11. Park fence pressure cleaned along Golf Links Blvd.
12. Two dead pines removed along Golf Links Blvd
13. 2 gym equipment pieces re-upholster

- Mr. Berman and Mr. Nesselt commented on the gate welding.
- Mr. Berman noted electrical issues, lifting concrete structure
- Mr. Van Liew

**8A**

## **January FHP Stats:**

**Speed 22**

**Speed warning 11**

**No insurance 3**

**No registration 3**

**Expired registration 3**

**No drivers license 1**

**Suspended drivers license 1**

**Stop sign 9**